AEW Project Paper Portfolio

**Q: What is included in the portfolio?**

A: The content of the portfolio will typically include:

1. \*Writer’s memo

2. \*Draft 1

3. \*Draft 2

4. Draft X

5. \*Final draft

6. \*Eight peer review checklists (checklists about your paper and the checklists you wrote for others)

7. Any other relevant notes or writings of your choice (e.g., reading notes, brainstorm scratch paper etc.)

\*means required files

The portfolio (electronic copy) is due on 27 June 2025. (tentative)

A portfolio system enables me to consider process as well as product and to assess your work over time, holistically, and individually.

To capture the various dimensions of effective writing, to allow you to demonstrate growth in your work, and to encourage drafting and revision.

**Q: How to submit?**

A: The entire portfolio is to be submitted through 教学网.

Note: The final version should be a clean version which means that you do not track changes. For example, if you decide to use the 2nd draft as the final draft (no further revision is made after submitting the 2nd draft), the final draft (2nd draft) should be clean without any highlights of changes.

**Q: What is Writer’s memo?**

A: The memo is used as a coversheet (double-spaced, Times New Roman, 12pt, about a page).

There are two parts in the memo:

Part One: This is your chance to provide some context for your writing. Some things you can include in this part:

–How do you begin your essay, and why?

–What was enjoyable and difficult about this project?

–What kind of audience were you imagining for this piece?

–What did you want your audience to take away from the piece?

–What challenges did you face in the planning or revision process?

–…

Part Two: Express your thoughts and feelings about writing and about yourself as a writer *now*.

–Has this course changed your opinion of writing (even just a little bit)?

–What do you think of writing now?

–We keep saying “Writing is a process” which is the core philosophy of this class. What’s your understanding now?

–…

Note: These are questions to get you started, but these aren’t questions that you need to answer one by one.

**Q: What is the requirement for the final version of the essay?**

A:

* Word limit: 1200-1500 (not include references)
* Times New Roman, 12 pt, double-spaced
* # of references: at least 6 sources (**optional**)
  + **at least 2 sources** from scholarly journals (peer-reviewed journals)
  + **2 sources** that are popular and reliable (either text or video, e.g., *The New York Times, China Daily*, government website etc.)
  + **the rest** is of your choice – it could be anything from a textbook chapter to Kanye’s lyrics
* Please use the provided template.